

Cobblestone Corner

VENDOR RENTAL APPLICATION

NAME (personal) _____

TRADE NAME _____

E-Mail _____

ADDRESS _____

PHONE (home) _____ (work) _____

CELL PHONE OR MOBILE _____

TYPE OF MERCHANDISE _____

REFERENCES (i.e. current shop locations, show promoters, other in-house vendors)

- 1.
- 2.
- 3.

Cobblestone Corner

VENDOR RENTAL AGREEMENT

This agreement is made between Cobblestone Corner and _____ (vendor) and entered into on _____ (date). Each party agrees to the following terms and conditions.

SECTION 1: VENDOR SPACE

Vendor space # ____ with Cobblestone Corner is rented at the rate of \$ ____/month. The vendor agrees to rent the space for a minimum of 3 full months, after which the lease will be considered to be month to month at the same rate. The first month, if it is partial, will be prorated; and rent for that month will be payable upon the signing of this agreement. The vendor agrees to pay Cobblestone Corner 15% of the vendor's gross sales. As a benefit to the vendor, Cobblestone Corner will accept credit cards on behalf of the vendor.

Full rent payment is due on the first day of each month for that month. After 5 days of nonpayment, the leasing vendor account will be considered in arrears and subject to a \$10 late fee. After 30 days of non-payment, the rental agreement will be terminated and all items within the rented space will become the property of Cobblestone Corner.

The vendor may not alter the space in any way without written permission from Cobblestone Corner.

SECTION 2: LICENSES/PERMITS

Leasing vendor shall promptly execute and comply with all statutes, ordinances, rules, orders, regulations, and requirements of the Federal, State, and City Government.

SECTION 3: ACCOUNTING

Checks for sale of vendors' merchandise will be issued on the 10th day of the month for the previous month's sales. Checks can be picked up by the vendors only (with proper identification) during Cobblestone Corner store hours.

Cobblestone Corner agrees to collect and pay sales tax for all merchandise sold on behalf of the vendor.

Vendor must complete and sign the "Vendor Preferences Worksheet" as it is part of and included with the Rental Agreement.

SECTION 4: MERCHANDISE

Merchandise offered for sale must be antique, vintage, or decorator quality. No liquor, drug paraphernalia, pornography, combustibles, or appliances will be sold on these premises. All items for sale must be kept within the boundaries of the rented space. If an item extends beyond these boundaries, it will be removed by a Cobblestone Corner employee. The item will be returned to the vendor as soon as it is convenient for both parties. The item can then be restaged.

The owners of Cobblestone Corner will not be held liable for lost or stolen property or loss due to fire, water damage, or any other hazard or accident. It is the responsibility of the leasing vendor to personally arrange for insurance of merchandise, staging hardware, signage, or any other item in the rented space. It is the responsibility of the leasing vendor of lockable cabinets to provide a lock and an extra key to Cobblestone Corner and make sure the case is secure. On this note, Cobblestone Corner utilizes a CCV security system; furthermore, signs are posted to make customers aware that this system is in use.

Cobblestone Corner does post pictures of the store on Social Media. Some of these pictures may include your space and the items in your space.

It is the responsibility of the vendor to tag and price all items that are for sale. If an item is not tagged, it will be assumed that it is not for sale.

Failure to comply with this rental agreement will result in termination of the agreement by Cobblestone Corner. Written notice will be issued to the vendor and the vendor will be required to vacate the rented space by the date specified. Any contents left in the space will become the property of Cobblestone Corner.

Vendor Signature: _____ **Date:** _____

Vendor Printed: _____

Cobblestone Corner Signature: _____

Title: _____ **Date:** _____

Cobblestone Corner

VENDOR PREFERENCES WORKSHEET

Price Negotiations

Please indicate whether or not you will allow Cobblestone Corner to negotiate on your behalf the sale price of the items in your booth. Also indicate a maximum discount percentage you will allow. Also, please provide a contact number should any questions arise about an item you are selling or for sale price approval.

_____ Yes! Cobblestone Corner is allowed to negotiate the sale price for me.

Maximum discount sale percentage _____

_____ No, Cobblestone Corner is not allowed to negotiate the sale price for me.

Contact Info _____

Tips for an Exciting and Successful Booth Rental Experience

The time to sell an item is when someone is looking at it and wants to purchase it. Allowing Cobblestone Corner to negotiate the sale price will result in more sales for you. At the very least, we need to be able to contact you to discuss a possible discount for a customer.

Stage your booth as often as possible!!! A simple repositioning of the items in your booth WILL draw attention to your booth and increase sales.

Do not work your booth on high traffic days...typically Friday and Saturday. Your booth should be staged, cleaned, and ready for customers before Friday.

Open and clear communication is always best. The more we know about you and your stuff, the better we will be able to help you succeed! Get to know us! We would love to get to know you!

Vendor Signature: _____ **Date:** _____